

# REQUIREMENTS REGARDING FLAGGING AND CABLE LOCATION FOR CONSTRUCTION ON CN

(Hereinafter called "Railroad")  
(Revised: Effective January 1, 2017)

NOTE: Flagging and/or Cable Locate fees may apply

A utility or contractor shall not commence, or carry on, any work for installation, maintenance, repair, changing or renewal of any FACILITY, under, over or on RAILROAD property at any location without giving notice to the RAILROAD authorized representative at the RAILROAD's office located at Flat Rock, Michigan, Phone (734) 783-4533; and if, in the opinion of the RAILROAD the presence of an authorized representative of the RAILROAD is required to supervise the same, the RAILROAD shall render bills to the utility or contractor for all expenses incurred by it for such supervision. This includes all labor costs for flagmen or cable locate supplied by the RAILROAD to protect RAILROAD operation, and for the full cost of furnishing, installation and later removal of any temporary supports for said tracks, as the RAILROAD's Chief Engineer's Office may deem necessary.

A flagman is required any time any work is performed (i) under or across any Railroad track, regardless of whether said work involves a physical presence on the surface of the Railroad property; (ii) on the surface of the Railroad property within twenty-five (25) feet horizontally of the centerline of any railroad track; or (iii) on, near, or over Railroad property if the work may potentially encroach (intentionally or unintentionally) within twenty-five (25) feet from the centerline of any railroad track. Causes of potential encroachment include but are not limited to equipment that has the potential to swing, pivot, extend or mechanically fail. Potential encroachment must also account for a distance of one-half the length of the largest load that any equipment may lift. Additionally, Railroad reserves the right to require a flagman for work on Railroad property not meeting the above criteria when there are other conditions or considerations that would indicate the need for a flagman to safeguard Railroad's operations, property and safety of any person.

A cable locate of RAILROAD owned facilities may be required to identify and protect Signal & Communication cables that have been installed to provide power, signal control, and wayside communications. These cables are vital to a safe and reliable railway operation. The cable locate will be performed by a qualified RAILROAD employee.

**Cost for a cable locate is \$350.00, which is to be prepaid by check before installation is to begin.**

Outside contractors are prohibited from driving on, along, or across any track that does not have a CN installed crossing. They may utilize an existing public crossing. The practice of allowing rubber tired equipment to operate over track with no crossing has been banned.

Exceptions to this rule will require the express approval from CN Engineering.

**Prior to any project being started, the RAILROAD requires a "Request for Flagging Services" form to be completed and submitted; including check for prepayment based on the number of days and hours flagman protection will be required.**

# Request for Flagging Services and Cable Location

## Southern Region

Inquiries may be directed to:

Mary Ellen Carmody  
US -Audit Officer CN  
24002 Vreeland Road  
Flat Rock, MI 48134  
(734) 783-4533  
maryellen.carmody@cn.ca

Date submitted: \_\_\_\_\_

I: \_\_\_\_\_ with: \_\_\_\_\_, am requesting that flagging  
(Name) (Company Name)

protection be provided for \_\_\_\_\_ Is this a continuation of an existing project? Yes  No   
(Project Name)

All blanks below **must** be **completely** filled in before any flagman request will be honored.

Project Location: \_\_\_\_\_

RR milepost \_\_\_\_\_ Street/Intersection: \_\_\_\_\_

Right of Entry/License/Permit No.: \_\_\_\_\_ Dated: \_\_\_\_\_ Railroad: \_\_\_\_\_

**\*\* You must have an agreement with CN railroad subsidiary, such as a Right of Entry, Permit or Formal Agreement and proof of insurance. You must have flagman protection before you can enter the property.**

Contractor's Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Anticipated # of Days Protection is needed: \_\_\_\_\_ Specific Dates Flagging needed: \_\_\_\_\_, \_\_\_\_\_,

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Project Starting time: \_\_\_\_\_ Anticipated Ending Time: \_\_\_\_\_ Anticipated # Hours per Day: \_\_\_\_\_ hrs.\*

\*Flagmen start and end time may vary based on type of protection required.

Location for flagman to report: \_\_\_\_\_

Description of work to be performed \_\_\_\_\_

\_\_\_\_\_ Railroad Cable Locate Required? Yes  No

A prepayment check **MUST** be received at the address shown at the top of this page and CN required online training must be completed before flagman protection will be scheduled. The amount of prepayment is based on the number of days and hours the flagman protection is required. The base rate per day for flagman protection is \$1,300.00 for 10 hours; **this includes 2 overtime hours to set flags.** Additional overtime hours will be billed at the rate of \$150.00 per hour. Weekend and Holidays should be prepaid at the overtime rate of \$150.00 per hour or \$1,500.00 for 10 hours. Any Prepayment for overtime hours not used will be refunded. Cost for cable locate is \$350.00, and must be prepaid as well before installation begins. Separate checks should be sent for cable locate and flagging protection. Checks should be made payable to the railroad subsidiary listed on your Right of Entry, Permit or Formal Agreement.

A Prepayment check and Proof of Insurance **MUST** accompany this form and be received prior to the beginning of this project. Flagman will be provided at your cost, depending on availability, within five (5) business days.

If the project runs longer than originally anticipated, MaryEllen Carmody must be contacted by email and an additional check must be submitted before work can resume. Rates are Effective January 1<sup>st</sup>, 2017.

**\*\*ALL blanks must be completely filled\*\***

### Billing Information:

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Company Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
(REQUIRED)

I agree to pay for flagging services as requested: \_\_\_\_\_  
(SIGN AND PRINT NAME)

Attach a map and location information and mail this form with prepayment and proof of insurance to Mary Ellen Carmody at the above address.